

Board of Zoning Appeals
January 18, 2017
7:00 P.M.
County Administration Building
201 S. Pearl Street
Paola, KS

AGENDA

1. Roll Call

2. New Business

a. Oaths of Office – Chris Brown and Ken Patrick

b. Election of Officers

Article IV, Section 4 of the By-Laws states, “Term of office shall be one (1) year and officers may succeed themselves one time for a total term of two (2) years. A member may serve again as an officer after one year has passed from the expiration of the most recent term.”

- Mike Martin was elected to his 1st term in 2016 as Chairman and is eligible for re-election as Chairman.
- Chris Brown was elected to his 1st term in 2016 as Vice-Chairman and is eligible for re-election as Vice-Chairman.

c. Adoption of 2017-2018 BZA Calendar

3. Old Business

4. Other Business

Any other business the Board may wish to discuss.

5. Planning Director Report

- a. Variance request scheduled for February 15th
- b. 2016 SFR building permits

6. Adjourn

Public Hearing Procedure

1. Chairman announces agenda item.
2. Members describe what, if any, contacts they might have had with applicant or interested party regarding the case; indicating the nature of the communication and whom it was with.
3. Members describe what, if any, conflicts of interest they may have and dismiss themselves from the hearing room for the duration of the hearing.
4. Staff presents the application with staff's recommendations on the request.
5. Chairman opens the public hearing.
6. Applicant or agent of the applicant makes brief presentation of the case or request.
7. Members ask for any needed clarification of the applicant or agent.
8. Chairman solicits comments from the audience.
9. Members ask for any further clarification from the public, applicant or staff.
10. Chairman closes the public hearing.
11. Members deliberate on the request and take action if able to do so. Members should present findings to substantiate the action taken.

**Board of Zoning Appeals
Schedule**

2017			2018		
Hearing Date	Application Deadline	Public Notice	Hearing Date	Application Deadline	Public Notice
18-Jan-17	05-Dec-16	19-Dec-16	17-Jan-18	04-Dec-17	18-Dec-17
15-Feb-17	02-Jan-17	16-Jan-17	21-Feb-18	08-Jan-18	22-Jan-18
15-Mar-17	30-Jan-17	13-Feb-17	21-Mar-18	05-Feb-18	19-Feb-18
19-Apr-17	06-Mar-17	20-Mar-17	18-Apr-18	05-Mar-18	19-Mar-18
17-May-17	03-Apr-17	17-Apr-17	16-May-18	02-Apr-18	16-Apr-18
21-Jun-17	08-May-17	22-May-17	20-Jun-18	07-May-18	21-May-18
19-Jul-17	05-Jun-17	19-Jun-17	18-Jul-18	04-Jun-18	18-Jun-18
16-Aug-17	04-Jul-17	17-Jul-17	15-Aug-18	03-Jul-18	16-Jul-18
20-Sep-17	07-Aug-17	21-Aug-17	19-Sep-18	06-Aug-18	20-Aug-18
15-Oct-17	02-Sep-17	15-Sep-17	17-Oct-18	04-Sep-18	17-Sep-18
15-Nov-17	02-Oct-17	16-Oct-17	21-Nov-18	08-Oct-18	22-Oct-18
20-Dec-17	06-Nov-17	20-Nov-17	19-Dec-18	05-Nov-18	19-Nov-18

The Miami County Board of Zoning Appeals meetings are held as needed on the 3rd Wednesday of the month at 7:00 p.m. in the County Commission Chambers, 201 South Pearl, Paola, KS 66071. Please note that the the annual business meeting is held in January and will be held whether an application has been received or not.

Per Article VIII, Section 2 of the By-Laws of the Miami County Board of Zoning Appeals, "Agenda items shall be approved by a vote of four (4) BZA members." The Board is comprised of seven (7) members and there may be instances where only four (4) or five (5) members are in attendance to consider a request. If this is the case the request can still only be approved if four (4) members vote for approval of the request. An appeal of a decision by the Board of Zoning Appeals to the District Court of Miami County, Kansas, must be filed within 30 days of the final decision of the Board.

Please refer to Article 23 of the Miami County Zoning Regulations for detailed information regarding the Board of Zoning Appeals.