

**REGISTRATION APPLICATION  
UTILITY COMPANY**

As outlined in Miami County Resolution No. \_\_\_\_\_, each person who occupies, uses, or seeks to occupy or use, the right-of-way or any facilities in the right-of-way, including lease, sublease or assignment, or who has or seeks to have, facilities located in any right-of-way shall register with the Miami County Utility Division

This registration application must be complete prior to the construction, installation, repair, relocation, removal or performance of any other work on, or use of any facilities or any part thereof in any right-of-way. Upon approval of this application and submittal of the per permit fee, a Certificate of Insurance and Performance Bond, registrant will be granted approval, per permit, to work on and in county rights-of-way.

Registrant's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_  
Business Phone No.: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
Kansas One-Call Registration Certificate #: \_\_\_\_\_

Local Representative available for supplemental/emergency information:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_  
Business Phone No.: \_\_\_\_\_  
Fax Number: \_\_\_\_\_

24 hour emergency contact:

Name: \_\_\_\_\_  
Emergency Number: \_\_\_\_\_

Additional Emergency Information  
or Instructions: \_\_\_\_\_

**INDEMNIFICATION**

By signing this registration, Permittee expressly acknowledges and agrees, by acceptance of the registration, to indemnify, defend, and hold harmless the County, its officers, boards, committees, commissions, elected officials, employees and agents, from and against all loss or expense (including liability costs and attorney's fees) by reason or any claim or suite, or of liability impose by law upon the County or its agents or employees for damages caused because of bodily injury, including death at any time resulting therefrom, sustained by any person or persons or on account of damages to property, including loss of use thereof, arising from, in connection with, caused by or resulting from the Permittee's acts or omissions in the exercise of its rights under this permit, whether caused by or contributed to by the County or its agents or employees.

\_\_\_\_\_  
Signature of Registrant

\_\_\_\_\_  
Date

**REGISTRATION APPLICATION  
CONTRACTORS/SUB-CONTRACTORS**

As outlined in Miami County Resolution No. \_\_\_\_\_, each person contracted by a Registered Utility, or its representative, to perform work in the right-of-way or any facilities in the right-of-way, shall register with the Miami County Utility Division and pay a registration fee .

This registration application must be complete prior to any construction, installation, repair, relocation, removal or performance of any other work on, or any part thereof in any right-of-way. Upon approval of this application and submittal of the registration fee and a Certificate of Insurance, registrant will be permitted to work in county rights-of-way.

Registrant's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_  
Business Phone No.: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
Kansas One-Call Registration Certificate #: \_\_\_\_\_

Local Representative available for supplemental/emergency information:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_  
Business Phone No.: \_\_\_\_\_  
Fax Number: \_\_\_\_\_

24 hour Emergency Contact:

Name: \_\_\_\_\_  
Emergency Number: \_\_\_\_\_

Additional Emergency Information or Instructions: \_\_\_\_\_

**INDEMNIFICATION**

By signing this registration, Permittee expressly acknowledges and agrees, by acceptance of the registration, to indemnify, defend, and hold harmless the County, its officers, boards, committees, commissions, elected officials, employees and agents, from and against all loss or expense (including liability costs and attorney's fees) by reason or any claim or suite, or of liability imposed by law upon the County or its agents or employees for damages caused because of bodily injury, including death at any time resulting therefrom, sustained by any person or persons or on account of damages to property, including loss of use thereof, arising from, in connection with, caused by or resulting from the Permittee's acts or omissions in the exercise of its rights under this permit, whether caused by or contributed to by the County or its agents or employees.

\_\_\_\_\_  
Signature of Registrant

\_\_\_\_\_  
Date

**MIAMI COUNTY ROAD & BRIDGE DEPARTMENT  
PUBLIC UTILITIES ON BRIDGES  
PERMIT**

**THIS AGREEMENT** made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between the MIAMI COUNTY ROAD & BRIDGE DEPARTMENT, with headquarters at 23765 West 327th, Paola, Kansas, hereinafter called "THE COUNTY", and \_\_\_\_\_, with office located in \_\_\_\_\_, State of \_\_\_\_\_, hereinafter called "THE COMPANY".

**WHEREAS**, the County has jurisdiction and control of all bridges within Miami County on all right-of-way owned by the County; and

**WHEREAS**, for the benefit of the public, Miami County allows public utilities to utilize their bridges in certain circumstances; and

**WHEREAS**, the Company desires to construct and maintain a \_\_\_\_\_ across and on Bridge No. \_\_\_\_\_, located at \_\_\_\_\_, in Miami County, Kansas.

**NOW, THEREFORE**, in consideration of the permission of the Miami County Road & Bridge Department to utilize its bridge for said crossing, the Company agrees to the following terms and conditions, to-wit:

1. That they will construct and maintain said \_\_\_\_\_ without any cost whatsoever to Miami County, Kansas in accordance with a plan approved by the County.
  - a.) That all materials used and any construction methods employed shall be first approved by the County.
  - b.) That during any period of construction or maintenance of said \_\_\_\_\_ they will not interfere with or obstruct traffic on said bridge.
  - c.) That any maintenance of said \_\_\_\_\_ shall be performed to the satisfaction of the County.
  
2. That they will assume all risk and liability for injuries and damages that may occur to persons or property by reasons of the negligence of the Company or its representatives in constructing or maintaining the \_\_\_\_\_ on said bridge and that they will further hold the County harmless from any and all claims or demands for any such injuries and damages which might result therefrom.
  - a.) That they will furnish to the County evidence that their assets are, free and clear from any and all demands, in the excess of \$500,000 or in the event they are unable to do so;
  - b.) Furnish the County a certified copy of an endorsement of the general insurance liability coverage, with a minimum amount of one million dollars (\$1,000,000), with the Company identifying Miami County, Kansas against loss or damage by reason of the operations of the Company or its representatives. That said endorsement shall be attached to and made a part of this agreement.
  - c.) The Company shall furnish dates of termination and renewal of its general insurance liability coverage to the County; that the amount of insurance coverage applicable to the bridge and the property of Miami County, Kansas shall be \$250 per foot for the length of the bridge. That the amount of personal liability coverage shall not be less than \$35,000 for each person nor less than \$500,000 for each accident.
  
1. That in the event the County deems it necessary and proper to make any alternation in or improvement on said bridge or the approaches thereto, the Company will within a reasonable time after written notice from the County, and without cost or expense to Miami County, Kansas, alter, change the location of, or remove said \_\_\_\_\_ as requested by the County.
  
4. That no work will commence either on construction or maintenance until the complete copy of this permit has been dully authorized and issued.

**IT IS MUTUALLY AGREED AND UNDERSTOOD** by the Parties that this agreement may be terminated or canceled by either party upon thirty (30) days written notice and all rights and privileges accrued to the Company by the terms of this agreement shall cease forever and upon termination or cancellation of this agreement the Company shall remove said \_\_\_\_\_ without damage or injury to the bridge and the Company further agrees to reimburse Miami County, Kansas for any and all damages which might result therefrom.

THIS PERMIT is hereby accepted and its provisions agreed to this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

OWNER

\_\_\_\_\_  
\_\_\_\_\_

AGENT, LESSEE, CONTRACTOR

\_\_\_\_\_  
\_\_\_\_\_

Recommended for approval by:

\_\_\_\_\_  
Director of Engineering Services

\_\_\_\_\_  
Director of Public Services

Permit granted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Board of County Commissioners,  
Miami County, Kansas

\_\_\_\_\_  
\_\_\_\_\_

**EXCAVATION PERMIT  
MIAMI COUNTY ROAD & BRIDGE DEPARTMENT  
UTILITY DIVISION**

\_\_\_\_\_  
Registered Utility

\_\_\_\_\_  
Contractor Performing Work

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
City , State, Zip Code

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Phone Number

Mail approved permit to Utility?  Yes  No

Mail approved permit to Contractor?  Yes  No

UTILITY TYPE:  Cable TV  Electric  Gas  Oil  Telephone  Water  Other\_\_\_\_\_

If Pipeline specify:

Class of transmittant \_\_\_\_\_

Maximum working pressure: \_\_\_\_\_ Test and design : \_\_\_\_\_

WHEREAS, the Registered Utility, herein after termed the Petitioner, requests permission and authority to install, operate, and or maintain utility facilities within county right-of-ways in, upon or along a roadway in the jurisdiction of Miami County and located as follows:

Road Name: _____	Subdivision: _____
Address _____	or Location: _____ Side: _____
or	
From: Address _____	or Location: _____ Side: _____
To: Address _____	or Location: _____ Side: _____

Petitioner shall submit one (1) set of comprehensive plans of the proposed work and a Miami County map with the work area indicated, with this application.

Petitioner shall furnish all material, do all work, pay all costs and restore said right-of-way to the condition existing, or better, prior to approval of work described on this permit. Any sod, shrubs, trees or landscapes disturbed by this work shall be replaced as directed by the Miami County Public Works Department. All materials and construction methods used on work within the county right-of-way shall be in conformance with the standard requirements of the industry, the Utility Accommodation Policy of Miami County Public Works Department, this permit, and any attached plans.

Petitioner agrees that there will be no interference with traffic unless specifically provided for as a part of this permit. Traffic protection and control must be in accordance with the Uniform Manual on Traffic Control Devices. All traffic control operations are the responsibility of the Petitioner. Petitioner agrees that no portion of the right-of-way will be used for parking, advertising signs or any other commercial activity. The Petitioner, his successors, or assigns shall assume all risk and liability for accidents and damage that may occur to persons or property on account of this work.

Registered Utility, Petitioner, has on file an appropriate repair and restoration bond, and agrees that in case of failure or refusal to perform the work described in this permit, Miami County may use said bond or such part of same as may be necessary to properly restore said road and right-of-way and remove defective work or facilities. Upon compliance with all conditions of said deposit and work has been reviewed and accepted by the Public Works Department, permit will be released to Petitioner.

In the event of willful failure or neglect by said Petitioner or his agents to comply with, within a reasonable time, a request to alter, change the location or move his construction or work off the road or right-of-way, the County my repair such roadway or right-of-way and the costs of such repairs or construction shall be paid by the Petitioner upon receipt of statement.

Petitioner agrees that in the event the Miami County Public Works Department deems it necessary or proper to make any alterations or improvements along or upon the roadway or right-of-way, the Miami County Public Works Department will be held harmless for any damages to said Petitioners construction along or upon the said roadway or right-of-way and the Petitioner further agrees that upon notice being served upon him, he will, within a reasonable time, alter, change the location or move his construction work off the roadway or right-of-way as requested by the County or its' duly authorized representative without expense to the Miami County Public Works Department.

Proposed construction approved on this permit is to be conducted in such a manner as to interfere in no way with construction or contractors work on a county project.

Petitioner agrees that an approved signed copy of this permit will be on premises while work is in progress and that said permit shall be exhibited upon request by any Miami County representative.

Work is scheduled to commence on \_\_\_\_\_. Petitioner agrees that work shall be completed on \_\_\_\_\_ or \_\_\_\_\_ days after the date the work is scheduled to commence; otherwise permit will be NULL AND VOID. An extension of time may be requested in writing.

If road will be crossed, list name: \_\_\_\_\_

DESCRIPTION OF WORK: \_\_\_\_\_  
\_\_\_\_\_

**UNDERGROUND OFF ROAD INSTALLATIONS**

Distance from the road edge to the utility line \_\_\_\_\_ feet or distance from the road center line to the utility line \_\_\_\_\_ feet  
Depth below the ditch \_\_\_\_\_ inches (if in ditch) or below the ground \_\_\_\_\_ inches  
Installation method:  Trenching  Plowing  Boring **Lineal Feet Plowing/Boring** \_\_\_\_\_  
Trenched by:  Backhoe  Trenching Machine Trench width \_\_\_\_\_ inches **Lineal Feet Backhoe/Trench** \_\_\_\_\_  
Backfill material: \_\_\_\_\_ Maximum lift thickness \_\_\_\_\_ inches  
Compaction method: \_\_\_\_\_

**UNDERGROUND ROAD CROSSINGS**

Casing:  Yes  No Size casing \_\_\_\_\_ inches Type material (casing) \_\_\_\_\_  
Depth below the ditch \_\_\_\_\_ inches and below the road \_\_\_\_\_ inches  
Existing road:  Gravel  Chip & Seal  Asphalt  Conc. Pavement  
Method of Installation:  Boring  Trenching  Plowing  
Edge of bore holes to be located \_\_\_\_\_ feet from the road edge  
If not boring explain why: \_\_\_\_\_  
Trenched by:  Backhoe  Trenching Machine Width of trench \_\_\_\_\_  
Backfill Material: Top 12"  AB-3  Asphalt  Concrete Top depth = \_\_\_\_\_ inches  
All backfill material below top 12" shall be AB-3 compacted in 6" lifts. Top 12" of backfill shall be as above in roadway and shall be soil, compacted in 6" lifts, suitable for establishing grass when in ditch area.  
Compaction method: \_\_\_\_\_ Maximum Lift thickness 6 inches (compacted)

**OVERHEAD PARALLEL INSTALLATIONS AND CROSSINGS**

Minimum height of line: above ground \_\_\_\_\_ feet above the roadway \_\_\_\_\_ feet  
Distance from the road edge to: the pole line \_\_\_\_\_ feet the closest pole \_\_\_\_\_ feet  
Distance from the road center line to the pole line \_\_\_\_\_ feet **Lineal Feet of Installation** \_\_\_\_\_

**SEEDING/SODDING**

All distributed area will be:  Hand Seeded  Drilled  Sodded  Other \_\_\_\_\_

**TRAFFIC CONTROL**

Will vehicles or equipment ever be parked on or working on the road?  Yes  No  
Will traffic ever be restricted to one lane of traffic?  Yes  No  
Will vehicles or equipment ever be parked or working within 10 feet of the road edge?  Yes  No  
Signing will be done in accordance with the Manual on Uniform Traffic Control Devices.  
Additional devices: \_\_\_\_\_

General comments/Instructions: \_\_\_\_\_  
Notification shall be made to Miami County Public Works Department before or at the completion of the work.

By \_\_\_\_\_ submitted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
NAME TITLE  
SIGNATURE OF PETITIONER

By: Miami County Utility Division Representative This permit is granted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**MAINTENANCE PERMIT  
MIAMI COUNTY ROAD & BRIDGE DEPARTMENT  
UTILITY DIVISION**

\_\_\_\_\_  
Registered Utility

\_\_\_\_\_  
Contractor Performing Work

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
City , State, Zip Code

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Phone Number

Mail approved permit to Utility?  Yes  No

Mail approved permit to Contractor?  Yes  No

UTILITY TYPE:  Cable TV  Electric  Gas  Oil  Telephone  Water  Other\_\_\_\_\_

WHEREAS, the Registered Utility, herein after termed the Petitioner, requests permission and authority to maintain utility facilities within county right-of-ways or along a roadway in the jurisdiction of Miami County and located as follows:

Road Name: \_\_\_\_\_

Subdivision: \_\_\_\_\_

Address \_\_\_\_\_

or Location: \_\_\_\_\_ Side: \_\_\_\_\_

or

From: Address \_\_\_\_\_

or Location: \_\_\_\_\_ Side: \_\_\_\_\_

To: Address \_\_\_\_\_

or Location: \_\_\_\_\_ Side: \_\_\_\_\_

Maintenance permits are for the express purpose of maintaining an existing utility. The upgrade of any existing facilities other than routine maintenance will require an additional excavation permit. Right-of-way disturbance shall be limited to an area no greater than one-thousand (1,000) square feet adjacent to the roadway.

Petitioner shall submit one (1) set of comprehensive plans of the proposed work and a Miami County map with the work area indicated, with this application.

Petitioner shall furnish all material, do all work, pay all costs and restore said right-of-way to the condition existing, or better, prior to approval of work described on this permit. Any sod, shrubs, trees or landscapes disturbed by this work shall be replaced as directed by the Miami County Public Works Department. All materials and construction methods used on work within the county right-of-way shall be in conformance with the standard requirements of the industry, the Utility Accommodation Policy of Miami County Public Works Department, this permit, and any attached plans.

Petitioner agrees that there will be no interference with traffic, for work perform on the easement and a maintenance permit is required. Traffic protection and control must be in accordance with the Uniform Manual on Traffic Control Devices. All traffic control operations are the responsibility of the Petitioner. Petitioner agrees that no portion of the right-of-way will be used for parking, advertising signs or any other commercial activity. The Petitioner, his successors, or assigns shall assume all risk and liability for accidents and damage that may occur to persons or property on account of this work.

Registered Utility, Petitioner, has on file an appropriate repair and restoration bond, and agrees that in case of failure or refusal to perform the work described in this permit, Miami County may use said bond or such part of same as my be necessary to properly restore said road and right-of-way and remove defective work or facilities. Upon compliance with all conditions of said deposit and work has been reviewed and accepted by the Public Works Department, permit will be released to Petitioner.

In the event of willful failure or neglect by said Petitioner or his agents to comply with, within a reasonable time, a request to alter, change the location or move his construction or work off the road or right-of-way, the County my repair such roadway or right-of-way and the costs of such repairs or construction shall be paid by the Petitioner upon receipt of statement.

Petitioner agrees that in the event the Miami County Public Works Department deems it necessary or proper to make any alterations or improvements along or upon the roadway or right-of-way, the Miami County Public Works Department will be held harmless for any damages to said Petitioners construction along the right-of-way and the Petitioner further agrees that upon notice being served upon him, he will, within a reasonable time, alter, change the location or move his construction work off the right-of-way as requested by the County or its' duly authorized representative without expense to the Miami County Public Works Department.

Proposed construction approved on this permit is to be conducted in such a manner as to interfere in no way with construction or contractors work on a county project.

Petitioner agrees that an approved signed copy of this permit will be on premises while work is in progress and that said permit shall be exhibited upon request by any Miami County representative.

Work is scheduled to commence on \_\_\_\_\_. Petitioner agrees that work shall be completed \_\_\_\_\_ **or** \_\_\_\_\_ days after the date the work is scheduled to commence, otherwise permit will be NULL AND VOID. An extension of time may be requested in writing.

DESCRIPTION OF WORK: \_\_\_\_\_

**UNDERGROUND OFF ROAD INSTALLATIONS**

Distance from the road edge to the utility line \_\_\_\_\_ feet or distance from the road center line to the utility line \_\_\_\_\_ feet  
Depth below the ditch \_\_\_\_\_ inches (if in ditch) or below the ground \_\_\_\_\_ inches  
Installation method  Trenching  Plowing  Boring **Lineal Feet Plowing/Boring** \_\_\_\_\_  
Trenched by:  Backhoe  Trenching Machine Trench width \_\_\_\_\_ inches **Lineal Feet Backhoe/Trench** \_\_\_\_\_  
Backfill material: \_\_\_\_\_ Maximum lift thickness \_\_\_\_\_ inches  
Compaction method: \_\_\_\_\_

**OVERHEAD PARALLEL INSTALLATIONS AND CROSSINGS**

Minimum height of line: above ground \_\_\_\_\_ feet above the roadway \_\_\_\_\_ feet  
Distance from the road edge to: the pole line \_\_\_\_\_ feet the closest pole \_\_\_\_\_ feet  
Distance from the road center line to the pole line \_\_\_\_\_ feet **Lineal Feet of Installation** \_\_\_\_\_

**SEEDING/SODDING**

All distributed area will be:  Hand Seeded  Drilled  Sodded  Other \_\_\_\_\_

**TRAFFIC CONTROL**

Will vehicles or equipment ever be parked on or working on the road?  Yes  No  
Will traffic ever be restricted to one lane of traffic?  Yes  No  
Will vehicles or equipment ever be parked or working within 10 feet of the road edge?  Yes  No  
Signing will be done in accordance with the Manual on Uniform Traffic Control Devices.  
Additional devices: \_\_\_\_\_

General comments/Instructions: \_\_\_\_\_

Notification shall be made to Miami County Road & Bridge Department before or at completion of the work.

By \_\_\_\_\_  
NAME TITLE

\_\_\_\_\_ submitted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
SIGNATURE OF PETITIONER

By Miami County Utility Division Representative This permit is granted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**MIAMI COUNTY ROAD & BRIDGE DEPARTMENT  
UTILITY DIVISION  
EMERGENCY PERMIT**

\_\_\_\_\_  
Registered Utility

\_\_\_\_\_  
Contractor Performing Work

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
FAX Number

\_\_\_\_\_  
FAX Number

UTILITY TYPE:    Cable TV    Electric    Gas    Oil    Telephone    Water    Other\_\_\_\_\_

WHEREAS, the Registered Utility, herein after termed the Petitioner, has requested permission to perform emergency repair to their utility facilities within county right-of-ways in, upon or along a roadway in the jurisdiction of Miami County and located as follows:

Road Name: \_\_\_\_\_

Subdivision: \_\_\_\_\_

Address \_\_\_\_\_

or Location: \_\_\_\_\_ Side: \_\_\_\_\_

or

From: Address \_\_\_\_\_

or Location: \_\_\_\_\_ Side: \_\_\_\_\_

To: Address \_\_\_\_\_

or Location: \_\_\_\_\_ Side: \_\_\_\_\_

The nature of the emergency is: \_\_\_\_\_

Petitioner shall submit one (1) set of comprehensive plans of the emergency work and a Miami County map with the work area indicated, with this application.

Petitioner shall furnish all material, do all work, pay all costs and restore said right-of-way to the condition existing, or better, prior to approval of work described on this permit. Any sod, shrubs, trees or landscapes disturbed by this work shall be replaced as directed by the Miami County Public Works Department. All materials and construction methods used on work within the county right-of-way shall be in conformance with the standard requirements of the industry, the Utility Accommodation Policy of Miami County Public Works Department, this permit, and any attached plans.

Petitioner agrees that there will be no interference with traffic unless specifically provided for as a part of this permit. Traffic protection and control must be in accordance with the Manual on Uniform Traffic Control Devices. All traffic control operations are the responsibility of the Petitioner. Petitioner agrees that no portion of the right-of-way will be used for parking, advertising signs or any other commercial activity. The Petitioner, his successors, or assigns shall assume all risk and liability for accidents and damage that may occur to persons or property on account of this work.

Registered Utility, Petitioner, has on file an appropriate repair and restoration bond, and agrees that in case of failure or refusal to perform the work described in this permit, Miami County may use said bond or such part of same as may be necessary to properly restore said road and right-of-way and remove defective work or facilities. Upon compliance with all conditions of said deposit and work has been reviewed and accepted by the Public Works Department, permit will be released to Petitioner.

In the event of willful failure or neglect by said Petitioner or his agents to comply with, within a reasonable time, a request to alter, change the location or move his construction or work off the road or right-of-way, the County may repair such roadway or right-of-way and the costs of such repairs or construction shall be paid by the Petitioner upon receipt of statement.

Petitioner agrees that in the event the Miami County Public Works Department deems it necessary or proper to make any alterations or improvements along or upon the roadway or right-of-way, the Miami County Public Works Department will be held harmless for any damages to said Petitioner's construction along or upon the said roadway or right-of-way and the Petitioner further agrees that upon notice being served upon him, he will, within a reasonable time, alter, change the location or move his construction work off the roadway or right-of-way as requested by the County or its' duly authorized representative without expense to the Miami County Public Works Department.

Work is scheduled to commence on \_\_\_\_\_. Petitioner agrees that work shall be completed \_\_\_\_\_ or \_\_\_\_\_ days after the date the work is scheduled to commence, otherwise permit will be NULL AND VOID. An extension of time may be requested in writing.

DESCRIPTION OF EMERGENCY WORK: \_\_\_\_\_

If road will be crossed, list name: \_\_\_\_\_

**UNDERGROUND OFF ROAD INSTALLATIONS**

Distance from the road edge to the utility line \_\_\_\_\_ feet or distance from the road center line to the utility line \_\_\_\_\_ feet  
Depth below the ditch \_\_\_\_\_ inches (if in ditch) or below the ground \_\_\_\_\_ inches  
Installation method:  Trenching  Plowing  Boring **Lineal Feet Plowing/Boring** \_\_\_\_\_  
Trenched by:  Backhoe  Trenching Machine Trench width \_\_\_\_\_ inches **Lineal Feet Backhoe/Trench** \_\_\_\_\_  
Backfill material: \_\_\_\_\_ Maximum lift thickness 6 inches  
Compaction method: \_\_\_\_\_

**UNDERGROUND ROAD CROSSINGS**

Casing:  Yes  No Size casing \_\_\_\_\_ inches Type material (casing) \_\_\_\_\_  
Depth below the ditch \_\_\_\_\_ inches and below the road \_\_\_\_\_ inches  
Existing road:  Gravel  Chip & Seal  Asphalt  Conc. Pavement  
Method of Installation:  Boring  Trenching  Plowing  
Edge of bore holes to be located \_\_\_\_\_ feet from the road edge  
If not boring explain why: \_\_\_\_\_  
Trenched by:  Backhoe  Trenching Machine Width of trench \_\_\_\_\_  
Backfill Material: Top 12"  AB-3  Asphalt  Concrete Top depth = \_\_\_\_\_ inches  
All backfill material below top 12" shall be AB-3 compacted in 6" lifts. Top 12" of backfill shall be as above in roadway and shall be soil, compacted in 6" lifts, suitable for establishing grass when in ditch area.  
Compaction method: \_\_\_\_\_ Maximum Lift thickness 6 inches (compacted)

**OVERHEAD PARALLEL INSTALLATIONS AND CROSSINGS**

Minimum height of line: above ground \_\_\_\_\_ feet above the roadway \_\_\_\_\_ feet  
Distance from the road edge to: the pole line \_\_\_\_\_ feet the closest pole \_\_\_\_\_ feet  
Distance from the road center line to the pole line \_\_\_\_\_ feet **Lineal Feet of Installation** \_\_\_\_\_

**SEEDING/SODDING**

All distributed area will be:  Hand Seeded  Drilled  Sodded  Other \_\_\_\_\_

**TRAFFIC CONTROL**

Signing will be done in accordance with the Manual on Uniform Traffic Control Devices.  
Will vehicles or equipment ever be parked on or working on the road?  Yes  No  
Will traffic ever be restricted to one lane of traffic?  Yes  No  
Will vehicles or equipment ever be parked or working within 10 feet of the road edge?  Yes  No  
Additional devices: \_\_\_\_\_  
If yes to any of the above questions, attach a traffic control plan.

General comments/Instructions: \_\_\_\_\_

**Notification shall be made to Miami County Utility Division before and at the completion of the work. Permit is invalid without design of project, map and traffic control plan attached.**

By \_\_\_\_\_  
PRINT NAME TITLE

Submitted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
SIGNATURE OF PETITIONER

By: Miami County Utility Division Representative This permit is granted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

**MIAMI COUNTY ROAD & BRIDGE DEPARTMENT**  
**Tree Trimming/Removal Permit**

Contractor: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip code: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Brief description of proposed route or location: \_\_\_\_\_

---

---

Work is scheduled to commence on \_\_\_\_\_ and should be completed by \_\_\_\_\_, otherwise the permit will be NULL and VOID. An extension of time may be requested in writing.

Whereas, the contractor requests permission and authority to remove obstacles (i.e. brush) from the county right-of-way which would interfere in the moving of a large structure (i.e. house).

Contractor shall submit a copy of a certificate of liability insurance.

Contractor shall submit one (1) set of comprehensive plans of the proposed route.

Contractor shall furnish all material, do all work, and pay all costs for the removal of obstacles. All debris shall be removed leaving the easement in the condition existing or better, prior to approval of this permit. If any sod or landscape is adversely disturbed, the county may require replacement of such.

Contractor is responsible for identifying and assuring all brush/trees trimmed or removed is on county right-of-way.

Contractor agrees that there will be no interference with traffic unless specifically provided for as a part of this permit.

Traffic protection and control must be in accordance with the Uniform Manual on Traffic Control Devices. All traffic control operations are the responsibility of the Contractor. Contractor agrees that no portion of the right-of-way will be used for parking, advertising signs or any other commercial activity. The Contractor, his successors, or assigns shall assume all risk and liability for accidents and damage that may occur to persons or property on account of this work.

Contractor agrees that an approved sign copy of this permit will be on/with the contractor while working in the right-of-way and that said permit shall be exhibited upon request.

Submitted by: \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Approved by: \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

NOTE: No permit fee per J.R. McMahan November 6, 2007.

**MIAMI COUNTY ROAD & BRIDGE DEPARTMENT  
ENTRANCE PERMIT APPLICATION  
IS ENTRANCE: NEW  EXISTING:**

NAME: \_\_\_\_\_

PRESENT ADDRESS: \_\_\_\_\_ CITY : \_\_\_\_\_ ST. \_\_\_\_\_ ZIP: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

TYPE OF ENTRANCE: RESIDENTIAL \_\_\_\_\_ FARM/FIELD \_\_\_\_\_  
COMMERICAL/INDUSTRIAL \_\_\_\_\_

Proposed entrance location: (fill in blanks) On \_\_\_\_\_ St./Rd \_\_\_\_\_ (tenth/mile) N S E W

Of \_\_\_\_\_ St./Rd Side of Road \_\_\_\_\_

Subdivision and Lot number: \_\_\_\_\_

Proposed driveway entrance width (minimum 24 ft. length, maximum 32 ft. length): \_\_\_\_\_

I hereby request the Miami County Road & Bridge Department to size an entrance to my property at the above location. I am aware that the final location of said entrance may be different than my original location in order to obtain proper sight distances. I understand that I can pay the county to install the entrance, or obtain a permit to install the entrance.

\_\_\_\_\_  
Owner/Applicant

**\*\* ENTRANCE LOCATION MUST BE MARKED WITH COUNTY PROVIDED FLAG \*\***

**OFFICE USE ONLY**

Sight Distance: \_\_\_\_\_ OK \_\_\_\_\_ Poor (Refer to Engineering) \_\_\_\_\_ Curb / Gutter  
Culvert Size Required: Diameter: \_\_\_\_\_ Length: \_\_\_\_\_ Fill (Loads) \_\_\_\_\_ Cover (Loads) \_\_\_\_\_  
Distance to nearest culvert/intersection: \_\_\_\_\_ County Flag in place: \_\_\_\_\_ Yes \_\_\_\_\_ No  
Entrance Surfacing Required: \_\_\_\_\_ Gravel \_\_\_\_\_ Asphalt/Concrete \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Investigators Signature

\_\_\_\_\_  
Date

Applicant Notified Date: \_\_\_\_\_ Letter \_\_\_\_\_ Phone \_\_\_\_\_ Cost: \$ \_\_\_\_\_

Reply Date: \_\_\_\_\_ County Install: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Receipt No.: \_\_\_\_\_ Contractor Bond/Install: Yes: \_\_\_\_\_

**Initial Inspection/Installation** (given when entrance is constructed)

Approved/Installed: \_\_\_\_\_ Date: \_\_\_\_\_ Inspected By: \_\_\_\_\_

Comments: \_\_\_\_\_

**Final Inspection** (given prior to final occupancy inspection by Building Codes)

Approved/Installed: \_\_\_\_\_ Date: \_\_\_\_\_ Inspected By: \_\_\_\_\_

Comments: \_\_\_\_\_