

KANSAS
DEPARTMENT OF REVENUE
DIVISION OF VEHICLES
www.ksrevenue.org

**AFFIDAVIT OF PERMANENTLY AFFIXED
MANUFACTURE/MOBILE HOME AND
APPLICATION TO ELIMINATING TITLE**

KSA 58-4214

**THIS FORM MUST BE SUBMITTED TO THE KANSAS DIVISION OF VEHICLES
PRIOR TO BEING SUBMITTED TO THE COUNTY REGISTER OF DEEDS – PLEASE READ ALL INSTRUCTIONS**

Please Type or Print

Fee: \$10.00

MANUFACTURED/MOBILE HOME AND TITLE INFORMATION

Date of Affidavit: _____

X

Year	Make	Width	Length	Identification Number	Kansas Title Number
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MANUFACTURED/MOBILE HOME OWNER(S) INFORMATION (List ALL Owner(s) shown on the Ownership Document)

Name's of ALL Owners _____

Address _____ City _____ ST _____ ZIP _____

LEGAL DESCRIPTION OF REAL PROPERTY WHERE MANUFACTURED/MOBILE HOME IS AFFIXED (Attach Additional Page if needed.)

OWNER'S CONSENT TO ELIMINATE TITLE **ALL OWNERS MUST SIGN.**

The manufactured/mobile home is subject to a lien: No Yes ► Lien Holder's Information and Consent to Eliminate Title **MUST** be Completed.
I/We, hereby certify and legally state that I/we are the legal owner(s) of the manufactured/mobile home described herein and the legal owner(s) of the real property where the manufactured/mobile home is affixed. I/we have complied with all laws and requirements, and hereby consent to, and apply for the elimination of the title for the listed manufactured/mobile home. I/We certify, under penalty of perjury, that all information contained in this affidavit is true and correct to the best of my/our knowledge.

Owner's Signature(s) _____

Signed and sworn before me in _____ Co., _____ St., on Month _____ Day _____ Year _____ Notary Seal

Notary Public: _____ My Commission Expires: _____ HERE

LIEN HOLDER'S INFORMATION AND CONSENT TO ELIMINATE TITLE

Lien Holder's Name	Address	City	ST	ZIP
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I, the undersigned, authorized official of the lien holder listed herein consent to the elimination of the title for the manufactured/mobile home described herein.

Authorized Official's Signature _____ Date _____

Hand Printed Name of Person that Signed Above _____ Position Title _____

Signed and sworn before me in _____ Co., _____ St., on Month _____ Day _____ Year _____ Notary Seal

Notary Public: _____ My Commission Expires: _____ HERE

APPROVED APPLICATION TO BE FORWARDED (MAILED) TO:

Name	Address	City	ST	ZIP
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**DO NOT SUBMIT THIS FORM TO THE COUNTY REGISTER OF DEEDS UNTIL THIS FORM HAS BEEN COMPLETED BELOW BY AN AGENT OF THE KANSAS DIVISION OF VEHICLES, TITLES AND REGISTRATIONS BUREAU.
DO NOT WRITE BELOW THIS LINE-For Division of Vehicles and Register of Deeds Use Only**

APPLICATION APPROVED BY TITLES AND REGISTRATIONS BUREAU

FOR REGISTER OF DEEDS USE ONLY

Approved by Signature: _____

Position: _____

Date: _____

TR-63 (Rev. 11/08)

Instructions on the Back of this Form

NOTE: This form **MUST** be approved by the Division of Vehicles, Titles and Registrations Bureau **BEFORE** being submitted to the County Register of Deeds.

INSTRUCTIONS

1. Every owner of the manufactured/mobile home must fully complete and sign this affidavit. Any missing information will render the affidavit as incomplete and the title for the manufactured/mobile home cannot be eliminated.
2. **Kansas statute KSA 58-4214 requires EVERY owner must sign this affidavit, NO EXCEPTIONS.** The relation status between the names listed on the title or the assignment on the manufacturer's statement of origin (EX: and, or, &/or) has no relevance to this requirement. Owner(s) signature must be notarized.
3. Signature of the agent acting on behalf of the lien holder must be notarized.

If there is more than one lien holder, an additional affidavit (TR-63) **MUST** be completed for each lien holder. **ALL** the affidavits and documentation listed in No. 4 below are to be attached/staple together. Every owner of the manufactured/mobile home **MUST** sign **ALL** affidavits. If there is more than one lien holder, attach the documentation listed in No. 4 to only one of the affidavits, TR-63.

4. The following documents must be attached to this affidavit when submitted to the Titles and Registrations Bureau (T&R) for approval:
 - a) Kansas title* showing the owner(s) and if applicable, the lien holder's name(s) of the front, or the assigned manufacturer's statement of origin, or an application for title process by a local DMV office and;
 - b) A release of lien, if applicable, from the lien holder shown on the front of this form, and;
 - c) Copy of most recent receipts for property tax and real estate taxes as proof of payment.

* If the owner of the manufactured/mobile home does not have a Kansas title or manufacturer's statement of origin, the owner may complete a Manufactured/Mobile Home Ownership Affidavit, form TR-64 and follow the requirements listed on the form, then submit the TR-64 and supporting documentation and make application for a Kansas title at the owner's local county treasurer's office.

5. The \$10.00 fee **MUST** be attached to this completed form. Make check payable to the Kansas Department of Revenue. Please, no cash.
6. Mail or deliver the completed affidavit(s) with required documents and fee attached to:

Kansas Department of Revenue
Division of Vehicles
915 SW Harrison
Topeka, Kansas 66626-0001

Attention: T&R/Records

7. If you have any questions, you can contact the Titles and Registrations Bureau by calling: 785-296-3621, press 3, then press 2.

ALL REQUIREMENTS OF THIS AFFIDAVIT ARE MANDATED BY K.S.A. 58-4214.

COUNTY REGISTER OF DEEDS

- **The County Register of Deeds may require additional information and/or fees.** If you have questions concerning the Register of Deeds requirements, please contact the County Recorder of Deeds' office where this application is to be filed.
- **TITLE IS NOT ELIMINATED UNTIL THIS AFFIDAVIT IS RECORDED IN THE REGISTER OF DEEDS OFFICE.** (Division of Vehicles, Titles and Registrations Bureau must approve this form **FIRST**.)